

ERCIYES UNIVERSITY APPLICATION FORM on the PROTECTION OF PERSONAL DATA

Personal data owners (hereinafter referred to as the "Applicant") described as the relevant person in the Law No. 6698 on the Protection of Personal Data ("LPPD") have been entitled to make some requests regarding the processing of personal data in the Article 11 of the Law on PPD.

Pursuant to the 1st paragraph of the Article 13 of the Law on PPD, the applications that will be made for these rights to our University acting as the data controller must be submitted to us in writing or by other methods determined by the Personal Data Protection Board ("Board").

In this context, "written" applications to our University will be submitted to us using the printout of this form by means of;

- application in person by the applicant himself/herself,
- notary,
- sending to the registered e-mail address of the University once signed by the applicant with "a secure electronic signature" defined in the Electronic Signature Law No. 5070.

The table below gives information regarding how the written applications will be submitted to our University.

Method of Application	Address to Apply for	Information to be Specified in the Application Submitted
Application in Person (The applicant needs to come in person and apply with the document certifying his/her identity)	Erciyes Üniversitesi, Yenidoğan Mahallesi Turhan Baytop Sokak No:1 38280 TALAS / KAYSERI / TURKEY	"Information Request pursuant to the Law on the Protection of Personal Data" will be written on the envelope
Notification via Notary	Erciyes Üniversitesi, Yenidoğan Mahallesi Turhan Baytop Sokak No:1 38280 TALAS / KAYSERI / TURKEY	"Information Request Pursuant to the Law on the Protection of Personal Data" will be written on the notification envelope
Application via Registered Electronic Mail (REM) signed with "secure electronic signature".	erciyesuni@hs01.kep.tr	"Information Request Pursuant to the Law on the Protection of Personal Data" will be written in the Subject Section of the E-mail.

In addition, after other methods that the Board will determine are specified, how the applications will be received through these methods will be announced by our university.

In accordance with the 2nd paragraph of the Article 13 of the Law on PPD, depending on the nature of your request, your applications submitted to us will be replied within thirty days from the date your request is received by us. Our replies will be sent to you in writing or electronically pursuant to the provisions specified in the Article 13 of the Law on PPD.



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A. Applicant's Contact Details:

	Name:	
	Surname:	
	TR Identity No:	
	Phone No.:	
	E-mail: (If indicated, we will be able to reply to your request faster.)	
	Address:	
	riuuress.	
		or graduate, business partner, prospective employee, former y company employee etc.)
	☐ Student	☐ Business Partner
	☐ Student ☐ Graduate	☐ Business Partner ☐ Other
	☐ Graduate	
	☐ Graduate Unit with which yo	□ Other
	☐ Graduate Unit with which yo	□ Other
	☐ Graduate Unit with which yo	□ Other
	☐ Graduate Unit with which yo	□ Other
	☐ Graduate Unit with which yo	□ Other
	☐ Graduate Unit with which yo	□ Other
C.	☐ Graduate Unit with which yo Subject:	□ Other
c.	☐ Graduate Unit with which yo Subject: Please state your d	Other are in contact within our University: etails of request within the scope of the Law on PPD:
c.	☐ Graduate Unit with which yo Subject: Please state your d	Other are in contact within our University: etails of request within the scope of the Law on PPD:
c.	☐ Graduate Unit with which yo Subject: Please state your d	Other are in contact within our University: etails of request within the scope of the Law on PPD:
c.	☐ Graduate Unit with which yo Subject: Please state your d	Other are in contact within our University: etails of request within the scope of the Law on PPD:
c.	☐ Graduate Unit with which yo Subject: Please state your d	Other are in contact within our University: etails of request within the scope of the Law on PPD:
c.	☐ Graduate Unit with which yo Subject: Please state your d	Other are in contact within our University: etails of request within the scope of the Law on PPD:

D.	Please select the Notification Method of Our Reply to your Application
	☐ Please send the reply to my address.
	☐ Please send the reply to my e-mail address. (If you choose the method of e-mail,
	we can reply you more quickly.)
	☐ I would like to receive the reply by hand. (In case of receiving by proxy, a
	notarized power of attorney or certificate of authorization is required.)
	neutricular per er er autorney er eertimeute er autornization is requireur)
	This application form has been prepared in order to respond to your relevant
	application in a correct way and within legal period by determining your relationship
	with our university and, if any, completely detecting your personal data processed
	by our University. In order to eliminate the legal risks that may arise from illegal
	and unfair data sharing and especially to ensure the security of your personal data,
	our University reserves the right to request additional documents and information
	(copy of the identity card or driver's license etc.) for the identification and
	authorization check. In the event that the information regarding your requests you
	submit within the scope of the form is not correct and up-to-date or an unauthorized
	application is made, our University does not accept any responsibility for the
	requests caused by such incorrect information or unauthorized application.
	1 See - J
	Application Owner's (Personal Data Owner's)
	Name & Surname :
	Date of Application :
	Signature :
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